

**M-11/16(2)/15-VAC**  
**NITI Aayog, Sansad Marg, New Delhi**  
**(Voluntary Action Cell)**

Dated: 24.08.2016

**Office Memorandum**

**Subject: Compliance report on the decisions taken in review meeting held under the Chairmanship of Hon'ble Prime Minister on 09-05-2016 on the NGO-PS (NGO DARPAN) portal reg.**

This is with reference to Cabinet Secretariat's O.M. No. D-11011/12/2016-DBT (Cab) dated 10-08-2016 on the subject above.

2. One of the decisions taken in the meeting held on 09-05-2016 under the chairmanship of Hon'ble Prime Minister for compliance by NITI Aayog and all concerned Ministries/Departments is as follows:

"All NGOs must be registered at NITI Aayog portal and should obtain unique identifiers before submitting their applications for grants from any Ministry. While giving unique identifiers to NGOs, PAN and Aadhar should be taken. The Ministries should process the proposal for grants and releases to the NGOs only through this portal."

3. In this context queries are being referred to NITI Aayog as to whether the Departments/ Ministries should process the proposal for grants and releases to the NGOs only through the NGO-PS portal of NITI Aayog. The clarification in this regard is as follows:

3.1 The revamped NGO-PS portal (NGO Darpan) of NITI Aayog is already live with the following additional fields:

- Organization's PAN
- PAN/Aadhar No. of office bearers of the NGO/VOs; Trustees of the Entity
- Best Practices
- Source of funding during last three years.

3.2 As per the process, every NGO/VO is required to first sign-up on the NGO-PS portal of NITI Aayog along with the PAN details of the said NGO/VO. The NGO-PS portal generates a unique ID, which is used as the reference for its transactions with the concerned Department/ Ministry. With the functionality of Aadhaar and PAN details of the office-bearers of the NGO/VO having become operational now, this information is also to be provided in addition.

- 3.3 Once a unique ID has been generated for the applicant NGO/VO, it has to undertake all its further transactions (submission of application etc.) with the concerned Department/ Ministry, for which each Department/ Ministry has its own portal. Access to the Departmental/ Ministry's portal is available directly as well as through the NGO-PS portal. Thus, the NITI portal now also works as a gateway for the NGOs/VOs to access the portals of the respective Departments/Ministries implementing schemes through NGOs/ VOs.
- 3.4 The NGO-PS portal of NITI doesn't have any common format for application for grants as this may vary from scheme to scheme as per requirement of the respective schemes of different Departments/Ministries. Scheme-wise format for application shall, therefore, be available on the portals of the respective Departments/ Ministries. Accordingly, the application for Grant has to be made on the portal of the concerned Department/ Ministry which can be accessed directly on the Ministry's website as well as through the NGO-PS portal of NITI. The proposals for grants from the NGOs shall be processed and funds released only through the Portals of the respective Departments/Ministries and not through the NGO-PS Portal of NITI Aayog.
- 3.5 In view of above, NGOs/VOs may apply for grant directly online on the portal of the respective Departments/Ministries by quoting the unique ID or by accessing the portals of the Departments/ Ministries through the NGO-PS portal of NITI Aayog. The concerned Departments/ Ministries are required to link their portals with the NGO-PS portal of NITI Aayog.
- 3.6 As regard grants sanctioned to any NGO/VO during earlier years but part/ full of which is to be sanctioned/released during the current year, it is clarified that the concerned Departments/ Ministries shall insist upon the NGOs to first sign up on NITI's NGO-PS Portal by furnishing all required details like PAN of the organization and PAN and Aadhar details of their office bearers/trustees, and obtain the system generated unique ID before further sanction/release of grants.

  
(Srikara Naik)  
Adviser (VAC)

Secretaries  
All concerned Ministries/Departments,  
(As per list enclosed)

Copy to: Shri G.S. Shekhawat, Director, DBT Mission, Cabinet Secretariat,  
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NITI Aayog  
(Voluntary Action Cell)

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**LIST OF SECRETARIES**

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Ministry of Agriculture & Farmers Welfare  
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